

CALIFORNIA ARMY NATIONAL GUARD  
ACTIVE DUTY GUARD (AGR)  
NATION WIDE TOUR ANNOUNCEMENT

1. **Position Available:** Asst S3, Training and Operations Officer (15A or 15B)
2. **Unit/Location:** 3-140<sup>th</sup> AVN (WYKGAA, 105/01), Stockton CA  
SPIMS/BB: AASF # 2 Stockton
3. **Tour Number:** 108-08
4. **Opening Date of Job Announcement:** 14 July 2008
5. **Closing Date:** Until Filled
6. **Maximum Grade Upon Appointment:** O3
7. **Minimum Grade Upon Appointment:** O1
8. **Personnel Eligible to Apply:** (X) Male (X) Female (X) OFF ( ) WO ( ) ENL

**Note: Applicants must be a graduate of the Initial Entry Rotary Wing Course, and qualified in the UH-72, UH-60 or CH-47.**

9. **Selecting Supervisor:** 40<sup>th</sup> CAB AGR OIC
10. **Military Status:** Full-Time Military Title 32 Section 502 (f) (AGR)
11. **This position is in the Full Time Military Force (FTM) - Active Guard/Reserve (AGR) program.** The initial AGR Tour will be for three (3) years with extensions up to six (6) years.

**Note: Applicants on Active Duty Title 10 must ETS within 45 days of closing date.**

**NOTE: A favorable drug screening test within 15 days of initial entry into the AGR program is mandatory. Failure to comply with this policy will have your AGR tour revoked.**

a. **Stabilization policy:** AGR personnel are required to serve a minimum of 24 months if MOSQ, 36 months if non-MOSQ, in any fulltime position before they can be considered for another AGR position within the state.

b. For the purpose of sustainment requirements, Soldiers that are selected in the AGR program in a position commensurate with their current grade will be removed from the promotion list upon the effective date of hire for a period of 12 months. A memorandum of understanding will be required by the selected Soldier prior to orders being published by this headquarters.

12. **Applicants must, as a minimum, submit the following documents:** If required item(s) are missing from your packet **it will** be returned to the applicant due to lack of information: **(Please No binders)**

a. NGB Form 34-1 (with signature and date). Ensure that you annotate both Tour Number and Position Title on the top of page one, of the application.

b. Three-quarter-length photograph in duty uniform made within the previous 12 months (“official” military photograph is not required).

c. Officers biographical summary.

d. Completion of a Bachelor’s Degree from an accredited institution.

e. Completion of an Officers Basic Course.

f. Certified **copy** of DA form 2-1 and latest Officer Record Brief.

*(Certified Copy - See frequently asked questions)*

g. Flight Record Close-out Summary and IERW Certificates (DA 1059)

h. All OERs/AERs for the past five years (supervisor must provide written statement/ memo providing information as to why soldier’s OERs are not available).

i. Certified **copy** of current DA Form 705 (APFT), within six months for “on-board” AGR soldiers, and within 12 months for traditional guardsmen, ensure that height and weight are annotated. *(Certified Copy - See frequently asked questions)*

j. Must meet standards IAW AR 600-9; submit body fat worksheet, (if applicable).

k. Current Medpros printout (Available on AKO).

<https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select IMR record).

l. DA Form 4970 Cardiovascular screening (over 40 soldiers) if applicable.

m. All DD forms 214 (copy must include bottom portion that identifies SPD code).

n. RPAS statement.

o. Current ***DMV print out (6 months old from opening date) must be enclosed with this packet***

**\*\* We recommend that you have a member of your unit review your application prior to submission to our office.**

13. Applicants who answer YES to questions 8, or 12 – 18 of section IV, NGB Form 34-1, or have not completed initial entry training (IET) are ineligible to apply to include: **DD214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4, 26, AR 135-178 Chapter 8, 3, and 635-200 Chapter 11.**

**14. Brief Job Description:**

This position is the Asst S3, Tactical Training and Operations Officer for an S&S Helicopter Battalion and focused on the coordination of aircrew training with the Battalion training plan. Duties of the Asst S3 are but are not limited to: Coordinating with Company Commanders and Battalion S3s, monitoring, assessing and executing tasks on matters of aviation resource management, doctrinal training, and flight operations. He/She maintains current personnel readiness, assures that personnel services such as orders, evaluations and reports are processed correctly; develops training programs and evaluations under guidance of the Commander; obtains resources for executing plans; overseas unit and individual mobilizations; publishes policies, OPODS and Orders as needed. He/She completes additional duties. This position is focused on increasing the overall readiness of units supported by closely coordinating training with the AASF. This Officer is required to perform aviation duties in the UH-60. Applicant should have working knowledge of the Microsoft Suite of Products (Windows XP, WORD, EXEL, ACCESS, and POWERPOINT). Working knowledge of aviation, personnel administration, logistical management and training doctrine a plus! The career management concept is that follow-on assignments with in the FTM/AGR program require Aviation Officers to rotate between assignments at AASFs, Battalions, and the Combat Aviation Brigade. These assignments are planned as approximately 3 year assignments based on career flow and needs of the organization.

15. Applicants who answer YES to questions 8, or 12 -17 of section IV of the NGB Form 34-1 will not be eligible for the position unless wavier able according to AR 135-18 Table 2-2. Applicants who have yet to complete Initial Entry Training (IET) are ineligible to apply per AR 135-18 Table 2-1 Rule D 3. Applicants must meet eligibility requirements outlined in AR 135-18 Tables 2-1 and 2-2 in order to be considered for any AGR position.

**16. SUBMIT APPLICATION TO:** OTAG, ATTN: CAJS-HR-AGR, Box 37, 9800 Goethe Road, P.O. Box 269101, Sacramento, CA 95826-9101 (916) 854-3420.

**NOTE:** If you require a certified copy of DA Form 2-1 and/or RPAS statement, a format written request must accompany your application package. **COMPLETE APPLICATION MUST BE RECEIVED IN HR-AGR NOT LATER THAN THE CLOSING DATE SHOWN IN BLOCK #5. INCOMPLETE APPLICATIONS WILL BE RETURNED as INEGLIGIBLE.** Additional copies of this announcement may be obtained from our website at [www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr)

17. Applicant must have and maintain a valid Secret security clearance, and driver's license as condition of employment.

18. If selected for this vacancy, and you are not an on-board AGR soldier, you will be required to provide evidence of current flight physical examination, taken not more than 12 months prior to the AGR tour start date. The medical examination must indicate compliance with the requirements of chapter 2, AR 40-501 and accomplished at an active military medical facility or Military Entrance and Processing Station (MEPS). HIV testing must be current within 6 months. Female applicants must submit evidence of having taken a pregnancy test, with negative results, within 30 days of being hired.

**19. EQUAL OPPORTUNITY:** The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.